

Office Use Only

Application Received _____, 2024

Notification App Received _____, 2024

Payment Received _____, 2024

Amount Received \$ _____

Cash _____ Check # _____ Square _____



Thank you for your interest as a Vendor for our 2024 Lula Fall Festival.

Please submit your application form and payment by JULY 31st, 2024. Applications and Vendor Fees must be submitted within 2 weeks of each other to be considered. **THIS APPLICATION DOES NOT GUARENTEE A SPECIFIC SPACE!**

Applicants Name: _____ **Cell #:** _____

Company Name: _____

Address: _____

City: _____ **State:** _____ **Zip:** _____

Email: _____

What are you selling? (Please list EVERYTHING you will be selling at the festival; you will not be able to add items the day of the festival. Please be specific with products sold to ensure you are not placed next to a competitor. We will limit the number of vendors selling the same items and recommend applying early. **Please submit photos of arts/crafts for examples of work to be displayed even if you have been a vendor in the past.**

Food/Craft/Business Vendors:

Single Space (12'x12') \$80 ___ Double Space (12'x24') \$155 ___ Triple Space (12'x36') \$230 ___

PLEASE Specify Vendor Type: ___ Food ___ Craft ___ Business

Non-Profit Vendor

Single Space (12' x 12')-IF vending arts/crafts - \$40.00 __

Single Space (12' x 12')-IF providing an approved public service during the festival – FREE ___

Booths will NOT have electricity as they are on the Ball Field. Generators can't be above 60 decibels.

APPLICATION:

Email: festivals@lulabellton.com.

Mail: Historical Society of Lula Bellton Po Box 212 Lula Ga 30554

Dropoff: Thursday-Sunday noon-6pm (to Dave or Natalie)

Vintage Mercantile 5965 Main Street Lula, GA 30554

PAYMENT:

Check payable to Historical Society of Lula Bellton GA, cash, or credit card (4.5% fee). Call Juliette Talley-Roberts 678-668-6682 or Cassie Cupit at 770-231-6296 to make payment with a card. **IF YOUR APPLICATION IS DENIED, YOUR VENDOR FEE WILL BE REFUNDED, LESS ANY CREDIT CARD FEES.**

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ACCEPTANCE:

Vendor notification will begin in August 2024 until full. We will limit the number of vendors selling the same items. We recommend applying early.

EVENT SCHEDULE:

Saturday September 28th and Sunday September 29th

VENDOR APPLICATION RULES AND POLICIES:

1. **ACCEPTANCE:** Applying does NOT guarantee you a space. The Historical Society will accept a limited number of vendors for the festival. Having been accepted to past Festivals does NOT guarantee you space, seniority, or any special acceptance privileges. The festival committee will review applications, and vendors will be selected based on several criteria, including proposed items, completeness of the application, space requirements, the appearance of the booth, and adherence to rules. Preference may be given to Festival sponsors, the uniqueness of items, and the order in which applications are received. All non-compliant applications will be considered incomplete. An accepted application is a commitment to show. Cancellations OR no-shows will NOT receive a refund.

2. **VENDING POLICY:** Vendors may only sell the items listed on their application. New items may not be added after acceptance has been granted. Vendors who have sold out of items or supplies or are eager to leave the festival may only leave after the official end time of the festival if dismissed by the Festival coordinator(s). Vendors who do not adhere to the festival’s published vending times will not be invited to submit applications for future Festivals.

3. **SET-UP AND BREAKDOWN POLICIES (strictly enforced)**

For everyone’s safety, please follow all set-up or breakdown rules. Abide by the one-way markings and do NOT block drives. The Historical Society will have a booth set up near the gate if you have any questions.

SET-UP: Friday September 27th, 2024

You may set up your tables and tent the night before the event but do not do a full booth setup.

FESTIVAL: Saturday 28th 10am-6pm and September 29th 12:00pm-5:00pm – Saturday: Vendors are required to be on site the entire day. Those who do not remain may not be invited to participate in future festivals.

BREAKDOWN: Sunday September 29th 5:05pm – 7:00pm

-Please be safe, kind, and considerate as you bring vehicles into the area. Follow directional signs!

-We will supply a garbage bag. You are responsible for carrying the trash to the dumpster.

-If your booth area is not cleaned up and trash disposed in dumpster, you may not be invited to participate in future festivals.

-All vehicles, equipment, and trailers must be removed no later than Sunday at 8:00 pm. Vendors who do not abide by this will forfeit their booth space and fees.

-NO VEHICLE can enter the grounds until 5:05pm on Sunday!! if you choose to leave or breakdown early you must carry out your equipment on your own.

4. **BOOTH SPACE DESCRIPTION:** Approved participants will be assigned booth space.

-Tents are required. COME PREPARED TO HAVE WEIGHTS FOR YOUR TENT IN CASE OF STRONG WINDS.

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- All items must remain within the assigned space. No booths are allowed to extend beyond the booth into the walkway.
- Tables need to be presented with tablecloths. If under-table storage is necessary, please drape tablecloths to the ground. The displays should be attractive and good taste.
- This is a family-oriented event, and the Festival Staff reserves the right to disallow the sale of illegal, dangerous, or disruptive items.
- BOOTH GENERATORS: (not to exceed 60db). We reserve the right to turn off any noisy generator that interferes with neighboring booths and/or music/entertainment venues. Extension cords must not cross walkways or interfere with pedestrians.
- All food vendors must have a fire extinguisher, and cooking and hot appliances must stay within booth spaces. All hot items need to be kept in a safe area of your booth.
- Accident notification: In the event of an accident of any kind involving the public and/or private or public property, the vendor shall immediately notify the Festival Coordinators and provide a full accounting of all details of the accident. The vendor shall then furnish the Historical Society of Lula Bellton GA with copies of all reports of such accidents while the reports are forwarded to other interested parties.
- 5.PARKING: Free parking is reserved for our booth participants at Chaser Transport off Cobb Street. Road signs mark this area and will be noted on the festival map for your convenience. NO PARKING will be permitted on Festival grounds for safety reasons. VENDOR VEHICLES AND TRAILERS MUST BE UN-HITCHED AND PARKED OFF-SITE. NO VENDOR parking is allowed in the Wellness Park across from the Ballpark. This area is reserved for handicapped parking and participant parking. If you require handicapped parking, please notify us in advance and accommodations will be made.
- 6.WEATHER: This is a RAIN-OR-SHINE EVENT. An approved application is a commitment to show. In the event of severe weather or a declared state of emergency resulting in the cancellation of any or all Festival days or limiting Festival hours of operation on certain days, you will be notified two (2) days prior. NO REFUNDS WILL BE ISSUED.

INDEMNITY AGREEMENT

I hereby release and forever discharge Lula Fall Festival, its sponsoring organizations, and their directors, officers, employees, agents, and volunteers from any responsibility, personal liability, claims, loss, or damage arising from or in conjunction with my participation in the Lula Fall Festival. Lula Fall Festival is not responsible for any injury sustained by exhibitors or guests while within the space that may be assigned to me. I have read and agree to follow the Festival Participation Guidelines & Rules as stated. Further, I hereby grant full permission to use any photographs, videos, motion pictures, recordings, or other records of this event for any legitimate purpose. I agree to abide by the rules and regulations of the Lula Fall Festival and the City of Lula.

Signature: _____ Date: _____

Do you have any special requests for the Festival Coordinators?

If you need additional information or have any questions, please get in touch with or Juliette Talley- Roberts at 678-668-6682 or Cassie Cupit at 770-231-6296 or via email: festivals@lulabellton.com